



Weyburn Fire Department



Fire Chief Steven Debiegne
306 848 3244 Fire Chief's Office

PO Box 370
55 – 16th Street NE
Weyburn SK S4H 2K6

firedept@weyburn.ca
306 848 3240 Station Voice
306 842 1766 Station Facsimile

February 3, 2011

www.weyburn.ca > Services > Fire Department >

Dear Applicant:

Thank you for taking this opportunity to research the possibility of joining our Fire Department. Fire fighting can be both physically and emotionally demanding, as well as a major time commitment is needed to be successful, however it can be very rewarding and challenging.

The City of Weyburn has emerged as both an agricultural and industry based community, and currently has approximately 10,000 residents.

The Weyburn Fire Department is a composite Fire Department which consist of 2 Chief Officers, 4 Career Staff, and 26 Paid on Call Members. The City of Weyburn does not have any volunteer firefighters.

Over the past few years the Fire Department has steadily seen an increase in call volume, in 2008 we responded to 110 calls for assistance, 2009 163 calls for assistance, and so far in 2010 we have responded to 245 calls. Our increase in call volume is mostly due EMS assistance calls. The average paid-on-call firefighter may expect to be paged to approximately 100 alarms per year.

The next two pages consist of checklists intended to facilitate your application process. If you have any question or concerns after reading the following pages we suggest you contact the Fire Chief for further clarification or information as me be required. Following the checklist you will find the 5 page application.

I encourage you to review all the following documentation and then to submit the completed application..

Sincerely,

Fire Chief
City of Weyburn



Weyburn Fire Department



PAID ON-CALL FIRE FIGHTER POSITION JOB REQUIREMENTS AND QUALIFICATIONS

ALL PAID-ON-CALL FIGHTERS MUST;

- regularly attend Wednesday evening practice sessions (19:00 – 21:00 hours) with a minimum of 75% attendance. Participate in the Weyburn Fire Department's training program on Wednesday evenings and some weekends,
- be available to respond to emergency incidents 24 hours a day 7 days a week. Emergencies may occur anytime day or night, throughout the year, including statutory holidays,
- successfully complete a two (2) year probationary period and have completed *NFPA 1001 Level 2: Standard for Fire Fighter Professional Qualifications*. (Extensions may be granted at the sole discretion of the Fire Chief in extraordinary circumstances,
- be a permanent resident of the City of Weyburn,
- be in good physical condition, able to meet the physical demands of fire fighting and participate in and pass an on-the-job (OJT) physical fitness test administered by the Training Officer),
- obtain within two years, and maintain, a valid Saskatchewan Class 3 Driver's License with air brake endorsement, provide a Driver's Abstract,
- have normal vision with no colour impairment and normal hearing, and have no phobias of height or confined spaces,
- undergo a criminal record check by the Weyburn Police Service, and
- be able to communicate effectively, efficiently, and be able to work as a team member.

NOTE:

FIRE FIGHTERS ARE NOT PERMITTED TO HAVE FACIAL HAIR, EXCEPT A MOUSTACHE, AS PER WORKERS' COMPENSATION BOARD REGULATION.



Weyburn Fire Department



PAID ON-CALL FIRE FIGHTER POSITION JOB REQUIREMENTS AND QUALIFICATIONS

ADDITIONAL CONSIDERATIONS IN EVALUATING CANDIDATES;

- be permanently employed in the City of Weyburn or Response Area,
- possess a Grade 12 diploma, or equivalent,
- possess a valid Class 3 license with air brake endorsement,
- have previous fire fighting experience,
- have first aid training and experience, and
- have experience in construction and/or mechanical trades and/or operation of heavy equipment or vehicles.

APPLICANTS ARE RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH OR INCURRED IN COMPLETING THIS APPLICATION.

INCOMPLETE APPLICATION PACKAGES MAY NOT BE PROCESSED.

THE FOLLOWING DOCUMENTATION **MUST** BE ATTACHED TO YOUR COMPLETED APPLICATION PACKAGE;

- photo copy of driver's licence,
- driver's abstract,
- employer's signature consenting to the conditions contained in this application package,
- photo copy of valid first aid certificates,
- photo copy of Grade 12 Diploma or Equivalent, and
- any other documentation you wish to include pertaining to the conditions listed above.



Weyburn Fire Department



PAID ON-CALL FIRE FIGHTER POSITION APPLICATION FOR MEMBERSHIP

PERSONAL RECORD

Applicant's Name:

Applicant's Permanent Residence and Mailing Address):

Home Phone #

Home Cell Phone #

Work Phone #

Work Cell Phone #

How long have you lived in the City of Weyburn?

YES NO

Do you have any phobias (height, enclosed spaces, etc.)? If YES, explain. A Doctor's note or other supporting documentation will facilitate the application process.

Applicant's Personal E-Mail Address:

Applicant's Work E-Mail Address:

Applicant's Social Insurance Number (SIN)

i.e.: 123 456 789

Applicant's Date of Birth

i.e.: 3 February 2011

POC FF Application Page 1 of 5



Weyburn Fire Department



PAID ON-CALL FIRE FIGHTER POSITION APPLICATION FOR MEMBERSHIP

EDUCATION AND TRAINING RECORD

Education:

Last grade completed _____ (attach diploma or equivalent):

Post Secondary Education, Attach all pertinent documentation and explain:

Specialized Training and Certificates, (attach photo copies):

First Aid: _____

Fire Fighting: _____

Mechanical or Trade: _____

Other: _____

ATTACH COPIES OF ANY/ALL SUPPORTING CERTIFICATES/DOCUMENTATION

Interests and hobbies:



Weyburn Fire Department



PAID ON-CALL FIRE FIGHTER POSITION APPLICATION FOR MEMBERSHIP

DRIVER'S LICENCE INFORMATION

Attach a photo copy of your Driver's License to this application as well as a Driver's Abstract

SK Driver's License Class: 1 2 3 4 5 (Circle one)

Air Brakes Endorsement: Yes No (Circle one)

Do you have restrictions on your driver's license: Yes No (Circle one)

If yes, what numbers and explain: _____

EMPLOYMENT HISTORY

PLEASE PROVIDE DETAILS OF YOUR PREVIOUS EMPLOYMENT HISTORY BEGINNING WITH THE MOST RECENT.

Employment Information:

Current occupation: _____

Employer: _____

Supervisor: _____

Employer's Address: _____ Phone No: _____

Do you work shift work? Yes No Hours of Work: _____

Will your employer allow you to attend emergencies during working hours?

YES or NO

EMPLOYER'S PRINTED NAME AND POSITION

EMPLOYER'S SIGNATURE

DATE



Weyburn Fire Department



PAID ON-CALL FIRE FIGHTER POSITION APPLICATION FOR MEMBERSHIP

Previous Employment History (Use additional Pages if Required)

Company Name: _____

Dates Worked: _____

From To: _____

Position(s) Held: _____

Description of Duties: _____

Name of Supervisor: _____

Phone Number: _____

May we contact employer: _____

Yes / No

Company Name: _____

Dates Worked: _____

From To: _____

Position(s) Held: _____

Description of Duties: _____

Name of Supervisor: _____

Phone Number: _____

May we contact employer: _____

Yes / No



Weyburn Fire Department



PAID ON-CALL FIRE FIGHTER POSITION APPLICATION FOR MEMBERSHIP

Personal References (Other than Relatives- Use additional Pages if Required)

1. Name: _____
Address: _____
Phone: _____
2. Name: _____
Address: _____
Phone: _____
3. Name: _____
Address: _____
Phone: _____

AUTHORIZATION

I hereby authorize the City of Weyburn Fire Department to review and authorize each character reference, employer and educational institution as named to provide any information about me in regards to this application.

I certify that the above information, as provided, is true and correct and I understand that falsifying, or providing any incorrect information on this application is justifiable cause for my immediate dismissal from the City of Weyburn Fire Department.

SIGNATURE OF APPLICANT: _____

DATE: _____